

OL/RECD

OTR 79-8051

25X1A

13 JUL 1979

MEMORANDUM FOR: Director of Logistics

ATTENTION: Chief, Real Estate & Construction  
Division/OL

FROM: Donald E. Smith  
Director of Training

SUBJECT: Request for Delegation of Contracting  
Authority - Reconstruction of Quarters

25X1A

25X1A 1. Action Requested: This memorandum requests that con-  
tracting authority be delegated to the [REDACTED] 25X1A  
[REDACTED] for the execution and administration of a contract for  
the reconstruction of Quarters 89 previously destroyed by fire  
25X1A at the [REDACTED] in February 1979. The U.S. Government-estimated  
cost, plus contingencies for this project, is \$60,000. (C)

2. Basic Data: The Deputy Director for Administration has  
authorized this four-bedroom, family-housing unit reconstruction  
project, and \$40,000 has accordingly been provided as an increase  
to the Office of Training (OTR), Allotment of Advice. An  
additional \$20,000 will be provided from existing OTR Fiscal Year  
1979 funds should unforeseen costs result from including in the  
contract-bid package certain energy-conservation improvements.  
These improvements include added insulation, thermalpane windows,  
a raised floor and modernized heating, cooling, electrical and  
plumbing systems as described and shown in the attached specifi-  
cations and drawings. (C)

25X1A 3. Recommendations: It is recommended that the Real Estate  
and Construction Division, Office of Logistics, review the attach-  
ed specifications and drawings and that the Director of Logistics  
delegate to the [REDACTED] the authority to execute and administer a  
firm, fixed-price contract in an amount not to exceed \$60,000  
for this Quarters 89 reconstruction project. The contract

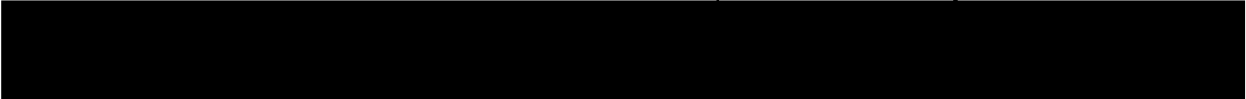
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will be executed no later than 30 September 1979, and con-

  
permit the award of a contract this fiscal year. (C)

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Donald E. Smith

Attachments:  
Specifications  
Drawings

APPROVED: /s/ James H. McDonald  
Director of Logistics

DISAPPROVED: \_\_\_\_\_  
Director of Logistics

DATE: 8 AUG 1979

Distribution:  
Orig - Return to DTR, w/o atts  
2 - D/L, w/1 cy atts

Distribution:  
1 - OL Official  
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